



INSTITUTE
AUSTRALIA



**CERTIFIED PRACTISING AGRICULTURALIST (CPAg)
APPLICATION/RENEWAL FORM 2018**

Please note all CPAg applicants must be current financial members of Ag Institute Australia.

Membership Number

PROF DR MR MRS MS

Name Date of birth

Home address

Suburb State Postcode

Graduated from Year

Qualifications

Employer

Position.....

Work address

Suburb State Postcode

Business phone no. Mobile

Email addresses.....

APPLICATION FEE

TAX INVOICE

ABN: 70 004 227 810

CPAg Renewal fee is \$55.00 (incl GST), Please contact admin@aginstitute.com.au for payment.

GUIDE TO CLAIMABLE HOURS

Activities eligible for continuing professional education (CPE) are those which contribute to the development of professional agriculturists' skills and knowledge. As a guide, activities which would be considered by your employer, or your peers if self-employed, to be significant in your professional development will be eligible. Activities that form part of the normal work of the applicant are ineligible. Some eligible activities are listed below with the number of hours claimable:

Activity Type	CPD Value (maximum)
Post-Graduate Study - PhD	50 (per year)
Post-Graduate Study - Masters	40 (per year)
Post-Graduate Study – Certificate	30 (per year)
Seminars and workshop	5 (per day)
Field and Study Tours	10 (per day)
Conference	5 (per day)
Refereed papers and professional writing	10 (per paper/publication- attach to application)
Committee work (associated with your profession)	10 (per year)
Professional reading	10 (per year)
Webinar (topic relevant to profession)	5 (per year)
E-learning e.g. online audio courses	15 (per completed course)
State/Regional Events	5 (per year)

The time claimed for each activity should reflect the time spent actively involved in acquiring skills or knowledge. The Assessment Panel will request verification of CPE activities where there is uncertainty as to the eligibility of the activity. The Committee also reserves the right to request verification that certain activities have been undertaken and conducts a rotating audit, over a seven year period, of all applications for CPAg. The maximum number of hours which can be granted in any given year are 80: 60 for the current year, and 20 (or part thereof) for the year following. Applicants are urged to submit hours every year to ensure flow-on and maintenance via this link: <https://tas.currinda.com/organisation/49/cpd>. Hours in excess of the 60 CPD points required in any one year will be used to top up your application in the following year.

Ag Institute Australia National Office

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CERTIFIED PRACTICING AGRICULTURALIST (CPAg) APPLICATION/RENEWAL FORM 2018

Fill in the form below to seek CPAg status in year.

CPAg is awarded to members of the AIA who have increased their professional capability by accruing 60 points of Continuing Professional Development (CPD) during the previous year.

A guideline to the number of points CPD claimable for a given activity is listed on the reverse of this page.

Last 3 columns office use only

Date started	Date ended	Type of activity (e.g. conference, seminar, PhD, field trip)	Provider	Points Claimed	Approved	Entered	By
PLEASE SIGN THE FOLLOWING DECLARATION				Total			

I, _____, do solemnly declare that I have undertaken and completed the activities claimed by me in this application for Certified Practicing Agriculturist(CPAg) status. I understand that I may be requested to provide verification of my participation in these activities Ag Institute Australia National Office